## Nippon Rare Metal, Inc. Management System Policy

## I .Basic Policy

NRM adopts the following basic policies for integrated management system, perform and maintain the management system based upon the policies:

- Throughout the production process of minor metal, NRM evaluates the effect on the environment correctly and takes the necessary measures to preserve nature, to protect it from contamination, and eventually to coexist with it.
- 2. NRM aims at supplying products that fulfill the customers' requirements stably and responds to the variable requirements flexibly.
- II. Measures to perform the basic policies of management system

NRM carries out the following measures to realize the management policies.

- 1. To ensure the proper management system and its execution.
- 2. To observe the required regulations
  - 1) To observe the legal requirements which regulates our business activities
  - 2) To observe the other requirements which may occur in the course of conducting businesses
- 3. Continuous Improvement
  - 1) To reduce environmental negative impact
  - 2) To set up and review the target of improvement activities
  - 3) To offer quality products which meet with the customers requirement
  - 4) To reduce the number of complaints and faults in production line
- 4. To keep employees well informed of the basic policy I and the measures in II.

Employers try to have the basic policies understood by every employee and the system is carried out effectively.

- 5. To make the policy open to every stakeholder
- 6. To review the policy in accordance with the changes in customers requirements and/or the social situation

III. I	Manad	ement :	Svstem	Execution	n taraet
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NRM set up the target as below:

- 1. Corrective measurements and protections
  - 1) To reduce the number of complaints from the surrounding residents
  - 2) To reduce and stop occurrence of emergency case which may affect the environment
  - 3) To reduce the number of faults in the production process
  - 4) To carry out the effective correction and protective measurements
- 2. To realize the customers satisfaction
  - 1) To reduce the number of complaints from customers
  - 2) To develop new customers and new products
  - 3) To respond to the market requirement
- 3. To realize the efficient production facilities
  - 1) To bring the cost down
  - 2) To promote the so-called '5- S' campaign (house-keeping activities)
  - 3) To improve the efficiency in resource recycle
  - 4) To improve the yield rate throughout production process
- 4. Human and financial resources to invest in properly
  - 1) To provide education and training with the employees
  - 2) To invest in and maintain proper equipment
- 5. Others
  - 1) To promote safety and security in workplace
  - 2) To promote health in the workplace

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Nobutaka Yoshizawa, President